

Fairfield Christian Academy Credit Flexibility Program

Initial Student Request

PROGRAM SUMMARY

It will be the provisional policy of Fairfield Christian Academy, Lancaster, Ohio, to welcome applications for flexible credit from its students. The Credit Flexibility Program is available to any student capable of completing the work outlined in a written Credit Flexibility Plan. There is no limit on the number of credits a student can earn under this program, but this does not mean that a student can complete any and every course in any manner the student proposes. Fairfield Christian Academy will not approve coursework or options that are inconsistent with our Mission. In addition, a Credit Flexibility Plan cannot change the fundamental nature or requirements of a course nor of the requirements of the State of Ohio and Fairfield Christian Academy.

Each application filed appropriately on the school's submission form, will be acted upon by the Administration of Fairfield Christian Academy. This provisional policy will be reviewed annually and adjusted according to need, as specified by Fairfield Christian Academy Administration, until such time as the State of Ohio Dept of Education promulgates a permanent and stable policy.

PROGRAM REQUIREMENTS AND RESTRICTIONS

- New paperwork must be filed with each new option you attempt.
- All credit flexibility applications must be completed by May 1st of the preceding school year
- Students may only attempt the credit flexibility option once for a particular course.
- All credit and grades assigned to a student must be awarded by a teacher of record from Fairfield Christian Academy or other approved teacher of record or program who in possession of a State approved license or certificate or carries the ability to issue a credit.
- If a failing grade is earned through the flexible credit option, that credit and/or class (if it is a graduation requirement) must be made up in another way, and an F will appear on the student's transcript.
- Fairfield Christian Academy reserves the right to reassign a student participating in an educational option to a traditional course or other placement at its discretion if the student fails to meet the standards for ongoing participation and satisfactory progress described in his/her educational options plan.
- Students earning credit through credit flexibility will not be permitted to graduate early.
- Additional costs associated with student proposed activities, materials, and assessments for credit flexibility will be the sole responsibility of the student and his/her parents/guardians.
- A Credit Flexibility Plan involving an activity that takes place away from the school cannot be approved unless a liability waiver, signed by the student's parent(s) or guardian(s) is attached to the plan.

Fairfield Christian Academy

WRITTEN APPLICATION FOR CREDIT FLEXIBILITY

Student Name: _____ Year of Graduation: _____

Content Area/Class: _____

I am interested in pursuing the Credit Flexibility Program during this academic year. Please circle all that apply:

Educational Options Format:

- Project
- Performance
- Portfolio
- Presentation
- Internship
- Community Service
- Research
- Travel
- Correspondence Course
- Other Approved Format

Project Description: Describe the project in detail. What are the personal learning goals you hope to achieve with this opportunity? * Please limit your response to 250 characters. *

Project Rationale: Explain how this will be valuable learning experience and why you would not be able to achieve the same level of learning through a course offered by FCA. * Please limit your response to 250 characters. *

Explain how your plan is in alignment with Fairfield Christian Academy's curriculum – see FCA course description and list state standards you will achieve through this learning experience and how each standard will be achieved. Please attach this information to this document.

- English Language Arts
- Financial Literacy
- Fine Arts
- Health Education
- Mathematics
- Physical Education
- Science
- Social Studies
- Technology
- World Languages

Explain how your plan is in alignment with Fairfield Christian Academy's Mission and Vision:

* Please limit your response to 250 characters. *

Mission Statement: Fairfield Christian Academy partners with parents to educate and minister with excellence to the whole child – spiritually, emotionally, physically, and socially – in a Christian community of faith.

Vision Statement: Fairfield Christian Academy equips preschool through 12th grade students with a Biblical worldview in concert with an excellent college preparatory foundation to impact their world as passionate, competent, ambassadors for Christ.

Name of private institution, mentor, or coach: (As it applies) Attach documentation of accreditation of the program, a course syllabus, and instructor credentials. **Please limit your response to 250 characters.** *

What materials, supplies, and resources will you use? * **Please limit your response to 250 characters.** *

Learning: How do you plan to demonstrate your learning? * **Please limit your response to 250 characters.** *

LEARNING AGREEMENT

I am aware of the following stipulations about the Credit Flexibility Program:

- All financial and transportation obligations must be taken on by the student/parent/guardian/family. These include but are not limited to tuition, textbooks, fines, fees and job-specific uniforms.
- Only full or half-credit can be attempted and awarded.
- There are no weighted grades for credits earned through credit flexibility.
- Once the mid-session meeting between my teacher/mentor and student has taken place, no changes in any area of the contracted flexible credit may be made.
- All senior flexible credit must be completed by May 1 of the intended graduation year.
- I am responsible for including attendance accountability in my written plan.
- If I do not make adequate progress on coursework, I may forfeit further pursuit of the proposed credit and receive a failing grade, pending the decision of the Flex Credit Advisory Council.
- If I am dissatisfied with the results of the grade, I have the option of appealing my case to the FCA Administration following established procedures. The decision of the Administration is final.
- If I earn a failing grade through the flexible credit option, I know I have to make up that credit and/or the class (if it is a required course) in another way and it will be recorded on my transcript.

I understand that all granting of credit will be based on my demonstration of Course Goals of the written FCA curriculum, as approved by credited educators.

I agree to abide by the conditions set forth in the Learning Agreement and understand that if I do not complete the attached project, I will not receive credit for the course listed above.

Student: _____ Date: _____

Parent/Guardian: _____ Date: _____

FCA Counselor: _____ Date: _____

Mentor/Supervising Teacher: _____ Date: _____

Administrator: _____ Date: _____

OFFICE USE ONLY

Date Received: _____ Approved _____ Returned for Revision _____

Comments:

Mentor/Supervising Teacher _____ Date: _____

Administrator _____ Date: _____